

POWER OF ATTORNEY INTAKE FORM

Note: This intake form is solely for the purpose of requesting C&R Docs to prepare a Power of Attorney.

Loan Number: _____ Closing Date: _____

Buyer/Seller: _____

Principal's Name: **Note:** Name must be EXACTLY as it will appear on approval/closing docs.

Note: For Refinances, Name must match how Principal holds Title. (See Title Commitment Schedule A#3)

Principal's Current Address: _____

Name of Agent: (Person who will act on behalf of Principal)

Note: If Agent is a Borrower, Name recommended to match Approval/Docs)

Agent's Address: _____

Relationship of Agent to Principal: _____

Subject Property Address (Including city, state, zip): _____

County in which property is located: _____

Legal Description: (ATTACH TITLE COMMITMENT)

Form will be signed in a **U.S. STATE OR TERRITORY:**

(CITY, COUNTY, STATE): _____

Form will be signed at a **U.S. EMBASSY, CONSULATE, OR OVERSEAS MILITARY BASE:**

(IDENTIFY LOCATION): _____

Purpose: **Purchase** **Sell** **Refinance** **Other** (describe): _____

Is this a CASH OUT REFINANCE?

YES

NO

NOTE: POA NOT ALLOWED FOR CASH OUT

Is this a VA LOAN?

YES

NO

Is this a FHA LOAN?

YES

NO

Is this a FANNIE MAE LOAN?

YES

NO

Is this a FREDDIE MAC LOAN?

YES

NO

Person Requesting: _____ Phone: _____

Email: _____